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JAC-CEN-DEL COMMUNITY SCHOOLS

• EVERY CHILD • EVERY CHANCE • EVERY DAY •

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REGULAR BOARD MEETING MINUTES JANUARY 9, 2023

ORGANIZATION OF THE BOARD- Jac-Cen-Del Elementary Library at 6:00 PM

Superintendent Melton gave the Oath of Office to the new board members.

CALL TO ORDER

Those in attendance were Debra Roberts, James Gayheart, Tiffany Foster, Michael Davis, Danny Horn, Samuel Melton, Trina Huff, staff and patrons.

Motion: James Gayheart
Second: Dan Horn
Vote: 5 for

President

The board approved Debra Roberts as president and she announced that she would be voting on all issues.

Motion: Michael Davis
Second: James Gayheart
Vote: 5 for

Changing of President

The past president Jason Smith was in attendance and he wished Mrs. Roberts the best in her new position.

Vice-President

The board approved James Gayheart as vice president.

Motion: Michael Davis
Second: Dan Horn
Vote: 5 for

Secretary

The board approved Tiffany Forster as secretary.

Motion: Dan Horn
Second: Michael Davis
Vote: 5 for

Superintendent
Mr. Sam Melton
smelton@jaccendel.k12.in.us

HS Principal
Mr. Fred Unsicker
funsicker@jaccendel.k12.in.us

HS Assistant Principal
Mr. Jason Hughes
jhughes@jaccendel.k12.in.us

Elementary Principal
Mrs. Dee Budd
dbudd@jaccendel.k12.in.us

Interim Activities Coordinator
Mr. Paul Stone
pstone@jaccendel.k12.in.us

ADJOURNMENT OF ORGANIZATION OF BOARD MEETING

Motion: Michael Davis
Second: Dan Horn
Vote: 5 for

FINANCIAL MEETING- Jac-Cen-Del Elementary Library immediately following organization of board.

CALL TO ORDER

Motion: James Gayheart
Second: Michael Davis
Vote: 5 for

REPORTS

Corporation Treasurer Trina Huff gave a brief discussion on the financials of the school.

ADJOURNMENT OF FINANCE MEETING

Motion: Dan Horn
Second: Michael Davis
Vote: 5 for

REGULAR BOARD MEETING- Jac-Cen-Del Elementary Library immediately following financial meeting.

CALL TO ORDER

- There were no additions to the agenda.

Motion: Michael Davis
Second: Dan Horn
Vote: 5 for

PATRONS COMMENTS

- No comments were heard

SRO REPORT:

SRO Clark Lecher gave a brief history about himself and his qualifications. He gave an overview of the Uvalde incident report. He touched based on the direction that he would like to see the school go regarding safety and he stated that people could reach out to him with any concerns and/or comments as the new SRO.

BONDING REPORT:

Damian Maggos gave a brief presentation on the possible options for future bonding projects.

ACTION ITEMS

- The board approved the minutes of the December 19, 2022 regular meeting.

Motion: James Gayheart
Second: Michael Davis
Vote: 5 for

- The board approved payroll and other claims for the year end of December 2022 and January 2023.

Motion: James Gayheart
Second: Michael Davis
Vote: 4 for

- The board approved the treasurer to pay claims to the end of the month since the January meeting is so early and a lot of the claims have not been received yet.

Motion: Dan Horn
Second: Michael Davis
Vote: 5 for

- The board approved the transfer of appropriations as submitted for 2022.

Motion: Dan Horn
Second: Michael Davis
Vote: 5 for

- The board approved the outstanding purchase order encumbrance report for 2022 in the education and operation funds as submitted.

Motion: Michael Davis
Second: Dan Horn
Vote: 5 for

- The board approved the resolution to transfer amounts from the education fund to the operations fund for 2023 as per the attached document.

Motion: James Gayheart
Second: Dan Horn
Vote: 5 for

- The board approved the entire board serve as the officers of the regular session meetings and the financial committee to approve budgets and other financial matters for 2023.

Motion: Tiffany Foster
Second: Dan Horn
Vote: 5 for

- The board approved to receive a compensation of \$2,000 per year, as well as a supplement of \$75.00 per meeting, not to exceed \$2,900 per year.

Motion: Dan Horn
Second: Michael Davis
Vote: 5 for

- The board approved Taylor Hunter, Associate, Kroger Gardis & Regas, LLP Attorneys serve as legal counsel for 2023.

Motion: Michael Davis
Second: Dan Horn
Vote: 5 for

- The board approved Trina Huff as treasurer and Nancy Means as deputy treasurer, with an established bond of \$25,000 for each.

Motion: James Gayheart
Second: Michael Davis
Vote: 5 for

- The board approved to continue the practice of using a recording secretary or an alternate to record all business transactions during an official meeting. It is recommended the corporation treasurer and the deputy treasurer share this duty, as recommended by the superintendent, at a rate of \$75 per meeting.

Motion: Dan Horn
Second: Tiffany Foster
Vote: 5 for

- The board appointed Tiffany Foster as the legislative representative to serve as the delegate to the ISBA Fall Conference.

Motion: Michael Davis
Second: Dan Horn
Vote: 5 for

- The board approved to meet monthly at 6 pm at the Jac-Cen-Del Elementary Library per the attached schedule.

Motion: Dan Horn
Second: James Gayheart
Vote: 5 for

- The board approved Ripley Publishing as the print media representative for the school corporation's legal advertising in 2023.

Motion: Tiffany Foster
Second: Dan Horn
Vote: 5 for

- The board approved the superintendent to serve as the member of the board of managers for the Southeastern Career Center, the contact person representing the corporation for Title IX (sexual harassment, discrimination), to serve as the corporation section 504 coordinator and the principals serve as coordinators for their respective buildings to address any concerns with handicaps of an employee or student. It is also recommended that the superintendent be appointed the school representative for the Ripley-Ohio-Dearborn Special Education Cooperative, the Wilson Center, and Civil Rights for 2022.

Motion: Tiffany Foster
Second: Michael Davis
Vote: 5 for

- The board approved James Gayheart and Tiffany Foster for the personnel committee.

Motion: James Gayheart
Second: Michael Davis
Vote: 5 for

- The board approved James Gayheart and Michael Davis for the facilities committee.

Motion: Michael Davis
Second: Dan Horn
Vote: 5 for

- The board approved Debra Roberts and Dan Horn for the safety committee.

Motion: Tiffany Foster
Second: Michael Davis
Vote: 5 for

- The board approved moving forward with the 2023 bonding process.

Motion: Michael Davis
Second: Dan Horn
Vote: 5 for

- The board approved the mileage at the federal rate of \$.655 effective 2023.

Motion: Tiffany Foster
Second: Dan Horn
Vote: 5 for

INFORMATION

- In accordance to Corporation Bylaw 144.3, Conflict of Interest, and Indiana Code 35-44-1-3, any public servant is required to complete a uniform conflict of interest disclosure statement when necessary. There are currently no conflicts of interest among our members.

SUPERINTENDENT REPORT

Superintendent Melton commented that he was excited to begin his new position at JCD.

BOARD MEMBER COMMENTS

A board member commented that she was excited to be a part of the board and looking forward to working with everyone at JCD.

NEXT MEETING

- The next regular meeting of the Jac-Cen-Del School Board of Trustees will be held on Monday, February 20, 2023 at 6:00 PM at the Jac-Cen-Del Elementary Library.

ADJOURNMENT

Motion: Dan Horn
Second: James Gayheart
Vote: 5 for