



## Board Minutes January 20, 2020

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### **ORGANIZATION OF BOARD** - Jac-Cen-Del Elementary Library at 6:00 PM

#### **CALL TO ORDER**

Those present were Jim Westerman, Jason Wagner, Jason Smith, Stephen Huntington, Trent Whaley, Ryan Middleton, Nancy Means and patrons.

Motion: Jason Smith  
Second: Steve Huntington  
Vote: 4 For

#### **President**

The board approved James Westerman as president and he will be voting on all issues.

Motion: James Westerman  
Second: Steve Huntington  
Vote: 4 For

#### **Vice-President**

The board nominated Jason Wagner to serve as vice-president.

Motion: Steve Huntington  
Second: Jason Smith  
Vote: 4 For

#### **Secretary**

The board nominated Jason Smith to serve as board secretary.

Motion: James Westerman  
Second: Steve Huntington  
Vote: 4 For

### **ADJOURNMENT OF ORGANIZATION OF BOARD MEETING**

Motion: Steve Huntington  
Second: James Westerman  
Vote: 4 For

**FINANCIAL MEETING** - Jac-Cen-Del Elementary Library at 6:04 PM.

**CALL TO ORDER**

Those present were Jim Westerman, Jason Wagner, Jason Smith, Stephen Huntington, Trent Whaley, Ryan Middleton, Nancy Means and patrons.

Motion: Jason Smith  
Second: Jim Westerman  
Vote: 4 For

**REPORTS**

A financial report was given by Ryan Middleton, Superintendent.

**ADJOURNMENT OF FINANCE MEETING**

Motion: Jason Smith  
Second: Steve Huntington  
Vote: 4 For

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**REGULAR BOARD MEETING** – Jac-Cen-Del Elementary Library at 6:06 PM.

**CALL TO ORDER**

Those present were Jim Westerman, Jason Wagner, Jason Smith, Stephen Huntington, Trent Whaley, Ryan Middleton, Nancy Means and patrons.

- There were no additions or changes to the agenda and the meeting was called to order.

Motion: Jason Wagner  
Second: Jason Smith  
Vote: 4 For

**REPORTS**

Mrs. Nancy Means gave a presentation on the new corporation website and promotional video. Mrs. Means explained a committee comprised of Ryan Middleton, Fred Unsicker, Trent Whaley, Abby Leonetti, Kate Todd, and herself have worked together for several months to create a new website. She stated they wanted to give the website a more professional and sleek look and pack it with as many informational items as possible. Another main objective was to make it maneuverable and for people to be able to get the information they need with as few clicks as possible. The team partnered with numerous organizations to help enhance and expand their website. They partnered with CIESC Media Company to put together a promotional video which was shown to those in attendance. Another exciting element added was the partnership with VNN for the athletic website. Also, a partnership with the Spirit Shop was formed to offer Jac-Cen-Del spirit items to anyone wishing to purchase something. The spirit items available cover a wide range of items. Anything from apparel to pet accessories to Christmas ornaments. The school receives 12% back for every item that is purchased. It was also mentioned that a direct link to the Southeastern Career Center was added as the school sends participating students to them. The website is hoped to be launched to the public by the end of February, if not sooner.

## ACTION ITEMS

- The board approved the minutes of the December 20, 2019 regular meeting.

Motion: James Westerman  
Second: Steve Huntington  
Vote: 4 For

- The board approved payroll and other claims for the year end of December 2019 and January 2020.

Motion: Jason Smith  
Second: Jason Wagner  
Vote: 4 For

- The board approved the transfer of appropriations as submitted for 2019.

Motion: Steve Huntington  
Second: Jason Smith  
Vote: 4 For

- The board approved the outstanding purchase order encumbrance report, for 2019, in the education and operation funds, as submitted.

Motion: Steve Huntington  
Second: Jason Wagner  
Vote: 4 For

- The board approved the resolution to transfer amounts from the education fund to the operations fund as per the attached document.

Motion: Steve Huntington  
Second: Jason Smith  
Vote: 4 For

- The board approved the entire board to serve as the officers of the regular session meetings and the financial committee to approve budgets and other financial matters for 2020.

Motion: Jason Wagner  
Second: Steve Huntington  
Vote: 4 For

- The board approved that the board shall receive a compensation of \$2,000 per year, as well as a supplement of \$75.00 per meeting, not to exceed \$2,900 per year.

Motion: Steve Huntington  
Second: Jason Wagner  
Vote: 4 For

- The board approved Douglas Wilson, Attorney at Law serve as legal counsel for 2020.

Motion: Jason Wagner  
Second: Steve Huntington  
Vote: 4 For

- The board approved Trina Huff be appointed as treasurer and Nancy Means as deputy treasurer, with an established bond of \$25,000 for each.

Motion: Jason Wagner  
Second: Jason Smith  
Vote: 4 For

- The board approved to continue the practice of using a recording secretary or an alternate to record all business transactions during an official meeting. It is recommended the corporation treasurer and the deputy treasurer share this duty, as recommended by the superintendent, at a rate of \$75 per meeting.

Motion: Jason Wagner  
Second: Jason Smith  
Vote: 4 For

- The board approved the appointment of James Westerman as a legislative representative to serve as the delegate to the ISBA Fall Conference.

Motion: Jason Wagner  
Second: Jason Smith  
Vote: 4 For

- The board approved the monthly board meeting schedule as presented.

Motion: Steve Huntington  
Second: James Westerman  
Vote: 4 For

- The board approved Ripley Publishing be designated as the print media representative for the school corporation's legal advertising in 2020.

Motion: James Westerman  
Second: Steve Huntington  
Vote: 4 For

- The board approved the superintendent be appointed to serve as the member of the board of managers for the Southeastern Career Center, the contact person representing the corporation for Title IX (sexual harassment, discrimination), to serve as the corporation section 504 coordinator and the principals serve as coordinators for their respective buildings to address any concerns with handicaps of any employee or student. It is also recommended that the superintendent be appointed the school representative for the Ripley-Ohio-Dearborn Special Education Cooperative, the Wilson Center, and the Indiana Virtual Academy, and Civil Rights for 2020.

Motion: James Westerman  
Second: Jason Smith  
Vote: 4 For

- The board approved Travis Neal and Jason Wagner as assigned appointees for the personnel committee.

Motion: Jason Smith  
Second: Jason Wagner  
Vote: 4 For

- The board approved James Westerman and Jason Wagner as assigned appointees for the facilities committee.

Motion: Jason Smith  
Second: Jason Wagner  
Vote: 4 For

- The board approved James Westerman and Jason Smith as assigned appointees for the safety committee.

Motion: James Westerman  
Second: Steve Huntington  
Vote: 4 For

- The board approved Steve Huntington and Travis Neal as assigned appointees for the high ability committee.

Motion: James Westerman  
Second: Steve Huntington  
Vote: 4 For

- The board approved Steve Huntington and Jason Smith as assigned appointees for the technology committee.

Motion: James Westerman  
Second: Jason Smith  
Vote: 4 For

- The board approved mileage at the state rate of \$.38 (down .06) from 2020 effective January 1, 2020.

Motion: Steve Huntington  
Second: Jason Smith  
Vote: 4 For

## INFORMATION

- In accordance to Corporation Bylaw 144.3, Conflict of Interest, and Indiana Code 35-44-1-3, any public servant is required to complete a uniform conflict of interest disclosure statement when necessary. There are currently no conflicts of interest among our members.

## SUPERINTENDENT REPORT

- Mr. Middleton updated those present on things happening at the high school:
  1. Second semester is off to a good start. We are two weeks into the semester already.
  2. Released today are the ISTEP+ Retest score for Mathematics. Right now the reports are coming back with no data so once the system is working, numbers will be shared.
  3. The coffee shop should be up and serving its first customers by mid-February. Students are working hard on all aspects of the program – marketing, setting up business model, etc.
  4. Teachers have actually started to plan for next year already. We have determined courses we wish to teach next year. Mrs. Caudill has started scheduling. We are looking to finish the scheduling process and hopefully the master schedule before spring break, knowing we will have to do some adjustments in late spring and early summer depending on various factors (students passing classes, need of students for remediation...).

5. The greenhouse is covered in plastic on all sides. The roll up door is installed. SCC did a great job. Bill Craddock is going to install the single storm door. Bill Craddock, Sarah McGhee, Nick Simon and Kevin Kunz will get their heads together regarding placement of the heater, where electrical needs to be ran, where water needs to be ran, location of thermostatic controls, etc. Sean Maloney has finished the temperature sensor and has tested it within the HS building. Next step is to develop a plan for what to grow. Sarah McGhee, Nick Simon, and Kevin Kunz have developed a plan for getting the greenhouse up and running and our students working with plants.
6. FFA took a trip to Paoli to see their agriculture program (plant and animal sciences). Students came back with a great amount of ideas and suggestions for expanding our current program.
7. There will be an 8<sup>th</sup> grade parent meeting January 29, 2020 at 6:00 PM. We are also planning on having a general curriculum night sometime in the spring, along with meetings for the incoming seventh grade students and parents.
8. Rube Goldberg competition is scheduled February 29<sup>th</sup>. We currently have 6-7 teams in each division between the junior high and senior high school students.
9. High school girls' sectional will be coming up the first week of February.
10. Midterms will be sent home on February 5. The end of the nine weeks will be March 10.

- Mr. Middleton also thanked Mr. Whaley and Mr. Unsicker for their continued work at the buildings and all the wonderful things they have in store.
- Mr. Middleton announced a long-term sub, Janess Garbett, has been hired to fill in for Mrs. Volz's maternity leave.

#### **BOARD MEMBER COMMENTS**

- Mr. Westerman thanked Mr. Middleton for all his hard work and dedication to the corporation. He stated he was very excited in all the positive changes and the direction the corporation is moving. He also commented on the new website and how great it looked. Mr. Westerman continued by thanking the staff and administration for all their hard work and for stepping up to help make our corporation even better. Mr. Wagner also complimented the staff, administration, and the website team and commented he looks forward to seeing how the corporation will continue to thrive.

#### **PATRON COMMENTS**

- No patron comments were made

#### **NEXT MEETING**

- The next regular meeting of the Jac-Cen-Del School Board of Trustees will be held on Monday, February 17, 2020 at 6:00 PM at the Jac-Cen-Del Elementary Library.

#### **ADJOURNMENT**

Motion: Jason Smith  
 Second: Steve Huntington  
 Vote: 4 For