



JAC-CEN-DEL COMMUNITY SCHOOL CORPORATION
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"Great Things Are Happening at Jac-Cen-Del"

BOARD MINUTES January 14, 2019

EXECUTIVE SESSION: Jac-Cen-Del Elementary Innovation Room 6:30 pm

Agenda: 9. To discuss a job performance evaluation of individual employees.

No items other than those listed were discussed.

Board Secretary

REGULAR BOARD MEETING: Jac-Cen-Del Elementary Library, 7:00 P.M.

The following summarizes the agenda for the Regular Board Meeting

Call to Order

Those present were Travis Neal, Stephen Huntington, James Westerman, Jason Smith, Jason Wagner, Interim Superintendent, Treasurer, Deputy Treasurer, staff and Patrons. 2 personnel items were added.

Motion: James Westerman
Second: Jason Wagner
Vote: 5 for

Action Items

The board approved the minutes of the December 17, 2018 regular and executive meeting and the January 2, 2019 executive meeting.

Motion: Stephen Huntington
Second: James Westerman
Vote: 5 for

Organization of the Board

President

The board approved James Westerman as President and he will be voting on all issues.

Motion: Jason Wagner
Second: Jason Smith
Vote: 5 for

Changing of President

Mr. Neal commented than he is excited about the positive direction in which Jac-Cen-Del is headed and he believes that JCD has the strong base in its current staff members which is crucial in moving in the right direction.

Vice-President

The board nominated Jason Wagner to serve as Vice-President

Motion: Jason Smith
Second: Stephen Huntington
Vote: 5 for

Secretary

The board nominated Jason Smith to serve as board Secretary.

Motion: Jason Wagner
Second: Stephen Huntington
Vote: 5 for

Treasurer/Deputy Treasurer

The board appointed Trina Huff as treasurer and Nancy Means as deputy treasurer, with an established bond of \$25,000 for each.

Motion: Jason Smith
Second: Stephen Huntington
Vote: 5 for

Recording Secretary

The board approved the corporation treasurer and the deputy treasurer to share the duty of recording secretary for the board at a rate of \$50 per meeting.

Motion: Stephen Huntington
Second: Travis Neal
Vote: 5 for

Legislative Representative

The board appointed Jason Wagner to serve as the delegate to the ISBA Fall Conference.

Motion: Travis Neal
Second: Jason Smith
Vote: 5 for

Meeting Dates

The board approved to meet monthly at 6:00 p.m. at the Jac-Cen-Del Elementary Library per the attached schedule.

Motion: Jason Smith
Second: Jason Wagner
Vote: 5 for

Financial Committee

The entire board was approved to serve as the officers of the regular session meetings and the financial committee to approve budgets and other financial matters for 2019.

Motion: Travis Neal
Second: Stephen Huntington
Vote: 5 for

Board Compensation

The board approved compensation to each member of \$2,000 per year, as well as a supplement of \$75.00 per meeting, not to exceed \$2,900 per year.

Motion: Travis Neal
Second: Stephen Huntington
Vote: 5 for

Superintendent Appointments

The board approved the superintendent to serve as the member of the board of managers for the Southeastern Career Center, the contact person representing the corporation for Title IX (sexual harassment, discrimination), to serve as the corporation section 504 coordinator and the principals serve as coordinators for their respective buildings to address any concerns with handicaps of an employee or student. It is also recommended that the superintendent be appointed the school representative for the Ripley-Ohio-Dearborn Special Education Cooperative, the Wilson Center, and the Indiana Virtual Academy, and Civil Rights for 2019.

Motion: Jason Smith
Second: Stephen Huntington
Vote: 5 for

Legal Counsel

The board approved Douglas Wilson, Attorney at Law to serve as legal counsel for 2019.

Motion: James Westerman
Second: Stephen Huntington
Vote: 5 for

Designation of Newspaper for Advertising

The board approved Ripley Publishing to be the print media representative in whom the school corporation's legal advertising will appear during 2019.

Motion: Stephen Huntington
Second: Travis Neal
Vote: 5 for

Committee Assignments

The committee assignments were approved as follows:

Personnel:	Travis Neal, Jason Wagner
Facilities:	James Westerman, Jason Wagner
Safety:	James Westerman, Jason Smith
High Ability:	Stephen Huntington, Travis Neal
Technology:	Stephen Huntington, Jason Smith

Conflict of Interest Statement

This item is for informational purposes only, in accordance to Corporation Bylaw 144.3, Conflict of Interest, and Indiana Code 35-44-1-3, any public servant is required to complete a uniform conflict of interest disclosure statement when necessary. Travis Rohrig has such a conflict for 2019 therefore required to sign the disclosure.

The board approved the 2019-20 school calendar per the attached document.

Motion: Jason Smith
Second: Travis Neal
Vote: 5 for

The board approved the Jr. Sr. High School new course offerings for the 2019-2020 School year as per the attached document.

Motion: Jason Wagner
Second: Travis Neal
Vote: 5 for

Reports

Elementary – Mr. Travis Rohrig and Mrs. Dee Budd

Mr. Rohrig shared many highlights regarding the elementary school. He noted that the Christmas programs were once again excellent this year. He gave praise to Mrs. Fox for adding preschool and sixth grade to the concert performances. Mr. Rohrig spotlighted the 6th grade for their work on Christmas Around the World projects in conjunction with the program.

Mr. Rohrig spoke about the impact of the stART Giving Project that sixth grade does with Mrs. Gray.

Mr. Rohrig also noted two special days: The matching dollars for A+'s to buy animals for Third World countries for the first grade students and the Polar Express Day for the Kindergarteners.

Mr. Rohrig congratulated Addison Weber and Emma Gober for their excellence in spelling. Addison was the Spelling Bee champion and Emma was the runner up.

Mr. Rohrig shared information about the PBIS award winners from last semester. He praised Mrs. Budd and Ms. Heaton for their leadership on that committee.

Mr. Rohrig congratulated the new inductees of the National Elementary Honor Society.

Mr. Rohrig closed the elementary board report with a presentation from Mrs. Budd and the robotics teams.

Finance – Trina Huff

Mrs. Huff gave an explanation to the board detailing the processes of the Transfer of Appropriations, the Financial Overview, Year End Encumbrances, and Rainy Day Transfers.

The board approved the payroll and other claims for the December 2018-year end and January 2019.

Motion: Jason Wagner
Second: Stephen Huntington
Vote: 5 for

The board approved the Transfer of Appropriations for 2018.

Motion: Travis Neal
Second: Stephen Huntington
Vote: 5 for

The board approved the encumbrances (Section 8 File Report) for 2018 in the General, Capital Projects, and Transportation funds.

Motion: Jason Smith
Second: Travis Neal
Vote: 5 for

The board approved mileage at the state rate of \$.44 and out of state travel IRS rate of \$.58 effective January 1, 2019.

Motion: Jason Wagner
Second: Stephen Huntington
Vote: 5 for

Personnel

The board approved the resignation of Jay Gayheart effective January 6, 2019.

Motion: Jason Wagner
Second: Jason Smith
Vote: 3 for 2 abstained

The Superintendent Contract was presented and the board approved advancement of the process which includes the contract being posted on the website and the final vote at the January 28, 2019 meeting.

Motion: Travis Neal
Second: Jason Wagner
Vote: 5 for

Public Comment regarding the presentation of the Superintendent Contract.

Stacy Gray representing the teacher's association stood and thanked the board for their work in the hiring process of Ryan Middleton. She commented that they are all happy to have him as the next Jac-Cen-Del Superintendent.

Mr. Middleton stood and told everyone present that he is excited about being the next Superintendent and looking forward to working with everyone at JCD. He also thanked his wife and children for all their support in this process.

The board approved William "Dan" McQueen for the position of Maintenance/Custodian effective February 4, 2019. Due to Mr. McQueen's previous employment with JCD, it is also recommended waiving the probationary period and granting him credit for time previously employed at Jac-Cen-Del.

Motion: Jason Smith
Second: Travis Neal
Vote: 5 for

The board approved the supplemental teacher contracts for Gail Mosier, Anthony Moorman, and Clint Bohman as per the attached documents.

Motion: Stephen Huntington
Second: Travis Neal
Vote: 5 for

The board approved the superintendent authority to hire a qualified teacher for the vacant math position.

Motion: Jason Smith
Second: Stephen Huntington
Vote: 5 for

The board approved Tammy Walke as corporation bus driver effective January 15, 2019 with pay and benefits per the support staff package.

Motion: Stephen Huntington
Second: Jason Wagner
Vote: 5 for

The board approved Christi Heaton be granted a leave of absence after the depletion of her earned time off for medical reasons. It is further granted she be allowed to work on days her medical doctor and condition allows. The school corporation will continue to pay their portion of the health care and life insurance premiums. Ms. Heaton will not be subject to any other benefits of the support package. The terms of this leave of absence will be reviewed for a possible extension as needed by the superintendent.

Motion: Jason Smith
Second: Travis Neal
Vote: 5 for

The board approved the donation to the Southeastern Career Center per the attached documents.

Motion: Jason Wagner
Second: Stephen Huntington
Vote: 5 for

The board approved the sale of athletic and technology items that are no longer of any value to JCD per the attached documents.

Motion: Travis Neal
Second: Jason Wagner
Vote: 5 for

The board accepted the donation from the Ronnie Moorman Memorial Fund and family donation in the amount of \$2,100 and grant the wishes of the family for distribution of these funds per the attached document.

Motion: Jason Smith
Second: Stephen Huntington
Vote: 5 for

Facilities

Report: Bill Craddock

Review of 2018 projects and purchases: Mr. Craddock presented to the board information on some items that have been completed in the past year such as, but not limited to: replacing carpet, student furniture, elementary gym sound system replacement, high school gym backboards replaced, tankless hot water heater added, and some painting projects.

2019 planned projects and purchases include but not limited to: student and staff furniture, boy's and girl's locker room upgrades, high school art room upgrades, bleacher repairs, new flooring in all buildings, possible purchase of new van for driver's education and for student/staff transportation.

Future Projects and purchases include but not limited to: Truck/Tractor for transportation and snow removal purposes and the discussion of some items for repair or purchase that are the result of a no cost preliminary engineering study to be done for the Jac-Cen-Del School Corporation.

The board approved Johnson Melloh to provide a no cost preliminary engineering study to Jac-Cen-Del Community Schools to include the following:

1. JCD ES – Drainage and infiltration issues requiring investigation and resolution.
2. JCD ES/Jr-Sr HS – Roofing needs in all buildings.
3. JCD Jr-Sr HS – Replacement of HVAC System with a Chilled Beam Mechanical System.
4. JCD ES/Jr-Sr HS- Energy efficiency including PV/Solar and Alternative Energy solutions.
5. Corporation – Investigation of a new fieldhouse (JMS can provide costing but it will not qualify under HB1158 and may be performed as a separate design-build project).

Motion: Stephen Huntington
Second: James Westerman
Vote: 5 for

Interim Superintendent Report

Mr. Narwold began his report with a few important dates:

- 1/21 School is in Session (ice day makeup)
- 1/28 Special Board Meeting 6:00 pm
- 2/6 Late Arrival Day for Students
Electronic devices sale 7:00 am – 5:00 pm
- 2/18 No school (possible make-up date)
Regular School Board Meeting

Mr. Narwold informed the board that JCD has received many thank you notes and emails from staff members for the jackets.

Mr. Narwold presented the board with a handout that showed where Jac-Cen-Del ranks in tax rate in the state of Indiana and compared to the surrounding area schools.

Patron's Comments

There were a few questions asked about how can JCD be adding new classes when there is still a search in progress to fill a math position? How will these new positions be filled? When did Mr. Narwold take over as Interim Superintendent?

Mr. Neal, Mr. Middleton and Mr. Narwold informed the patron and everyone present that there have been positive steps made towards filling the math position and that everything is being done to insure that the process of adding new courses is possible and that the decision to do so will greatly consider what is best for the students. Mr. Narwold began his Interim Superintendent's position around October 1st.

Board Member Comments

Board President, James Westerman, thanked Mr. Craddock and the maintenance staff for their hard work of clearing the snow over the weekend.

Next Meeting

Special Meeting on Monday, January 28, 2019 at 6:00 pm in the Jac-Cen-Del Elementary Library.

The next regular meeting of the Jac-Cen-Del School Board of Trustees will be held on Monday, February 18, 2019 at 6:00 pm in the Jac-Cen-Del Elementary Library.

Adjournment

Motion: James Westerman
Second: Stephen Huntington
Vote: 5 for