

Jac-Cen-Del Community School Corporation
School 2022-2023 Opening Plan



EVERY CHILD. EVERY CHANCE. EVERY DAY.

UPDATE February 21, 2022

Regarding the COVID-19 Protocol:

Yesterday the Department of Health announced an end to the contact tracing and quarantine requirements in schools. Starting February 21, 2022, Jac-Cen-Del Community Schools will no longer be contact tracing or quarantining students due to COVID-19.

If a student is ill or exhibiting symptoms of COVID-19, they can return to school once they have been fever free for 24 hours without fever reducing medication, as stated in your child's handbook.

If your child tests positive for COVID-19 they will be able to return to school on day six as long as they have been fever free for 24 hours without fever reducing medication and their symptoms are improving. For students who have tested positive, we are encouraging masks on days 6-10 upon returning.

For further inquiries please visit: coronavirus.in.gov/public-resources/



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* Any and all recommendations contained within this plan are subject to change pending new guidance & direction received from the CDC, Ripley County Health Department or the Indiana Department of Education



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If You Were Exposed to Someone with COVID-19 (Quarantine)

IF YOU:

- Have been boosted - OR -
- Completed the primary series of Pfizer or Moderna vaccine within the last 6 months - OR -
- Completed the primary series of J&J vaccine within the last 2 months

THEN:

- Wear a mask around others for 10 days
- Test on day 5, if possible

If you develop symptoms get a test and stay home

IF YOU:

- Completed the primary series of Pfizer or Moderna vaccine over 6 months ago and are not boosted - OR -
- Completed the primary series of J&J over 2 months ago and are not boosted - OR -
- Are unvaccinated

THEN:

- Stay home for 5 days.
- After 5 days, continue to wear a mask around others for an additional 5 days
- If you cannot quarantine you must wear a mask for 10 days
- Test on day 5 if possible

If you develop symptoms get a test and stay home

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If You Test Positive for COVID-19 (Isolate)

EVERYONE, REGARDLESS OF
VACCINATION STATUS

- Stay home for 5 days
- If you have no symptoms or your symptoms are resolving after 5 days, you can leave your house
- Continue to wear a mask around others for 5 additional days

If you have a fever, continue to stay home until your fever resolves



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Community Feedback:

- Students, staff and families want a safe return back to the school building.
- Students, staff and families want a consistent central learning platform and would like more training on how to use the platform.
- When E-Learning is used, they want more live instruction opportunities for student interaction with others and adults.
- Students, staff and families appreciate flexibility with due dates and prefer weekly assignment posting by teachers.
- Students, staff and families want consistent and equitable grading practices for in-person learning and E-learning.
- Students, staff and families want equitable amount of assignments regardless of in-person learning or E- learning.



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Guiding Principles:

- The health and safety of our students, faculty, staff, families and communities are our top priority.
- We are committed to addressing the academic and social-emotional needs of our students, faculty, staff and families.
- We are committed to ensuring equity of access to all teaching, learning and support services offered at JCD.
- We continue to hold our high quality standards based instruction for all learners.
- We are committed to flexibility and creativity in this ever-changing situation.
- We will provide clear, transparent, timely and open communication to our community stakeholders.
- We recognize and value the impact our schools have on the overall success of our community.



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Definitions:

1. **In-Person Traditional Instruction:** Academic instruction provided in person at Jac-Cen-Del School with an in person teacher.
2. **The Academy at Jac-Cen-Del*:** A digital learning environment which is student centered through the online school approved virtual curriculum. Courses are completed off of the JCD school campus and supervised by administration or administrative representatives.
3. **Continuous Learning Environment (E-Learning):** A short-term digital or non-digital learning environment where the classroom teacher leads the daily instruction. This instruction is utilized for school closures.
4. **Face Covering:** A protective covering or face mask designed to cover one's mouth and nose that is used to protect and prevent the spread of the virus from one individual to another. Required in schools by Executive Order of Governor Eric Holcomb.

*Courses are limited to those available at JCD.



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Definitions:

1. **Google Classroom** - Google Classroom is the basic platform that teachers grades 3-12 at JCD will use as the foundation for their courses and coursework. Classroom will serve as the central hub for all information in a classroom.
2. **See Saw** - See Saw is the basic platform that teachers grades K-2 will use as the foundation for their courses and coursework.
3. **Non-Essential Guests** - Individuals who may wish to enter the school for one purpose or another but are not a teacher, student or staff member.
4. **Community Hot Spots** - these are locations throughout the Jac-Cen-Del school district where individuals can access wireless internet without leaving their vehicles.
5. **Social Distancing** - The CDC recommended practice of maintaining a minimum distance of six feet (6 feet) between individuals in an effort to reduce the spread of virus.



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Academic Programming:

In Person Learning	E-Learning	The Academy at JCD
<ul style="list-style-type: none">• Learning resumes at school as scheduled August 5, 2020.• 5 days per week per JCD schedule• JCD Teacher lead instruction within the classroom• Classroom grading and attendance requirements*• Social Distancing within the classroom• Continual Learning / Online Hybrid Learning will be utilized if closed due to school closure <p>*additional excused absence days are available if documented as COVID-19 related.</p>	<ul style="list-style-type: none">• Learning takes place at home*• Students are required to log in per the instructions of their teacher/s• Instructions from the teacher will be provided before the students begin E-learning• Virtual attendance required in some classes• Grading follows classroom expectations• E-learning will be conducted at a minimum of four times per year• There may be extenuating circumstances out of our control that may force the school to have additional E-learning days	<ul style="list-style-type: none">• Learning takes place at home• 5 days a week, 30 hours a week• Student works independently through school approved online curriculum provider• Designed for a student who is unable to attend school (in person or online hybrid) during the traditional school day.• Full Semester commitment• To request The Academy at JCD, please complete the link available at jaccendel.k12.in.us (registration instructions document)* <p>*May not be available for all subjects and grades.</p>



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In Person Learning:

- Students participate in coursework on campus at JCD.
- Offered all year unless closure is required by the Governor, Department of Education, or Local or State Department of Health.
- Classes are taught in person by classroom teachers.
- Socially distanced classrooms.
- Facemask or face shields required per Executive Order of Governor Holcomb.
- School handbook will be followed for grading and attendance policies.*
- High School students may have the option to take some classes online through The Academy at Jac-Cen-Del.

*In the event of extended E-Learning sessions, grading policies may be altered depending on the length of closure of traditional school.



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The Academy at Jac-Cen-Del:

- Students/Families who prefer may limit social contact and complete classes off campus via independent online course offerings available.
- Students will continue to be enrolled as a student at JCD while completing coursework that keeps them on time for graduation.
- Courses are student driven with direction from JCD administration.
- Grading policies will be based on the guidelines set forth in Academy guidelines.
- Requires a minimum of a one semester commitment.
- Parents are expected to be able to provide educational guidance, supervision and reliable internet access to participate in The Academy at Jac-Cen-Del.



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Continuous Learning Environment (E-Learning):

- Used in the event of short term school closures of any length.
- Students participate in coursework via digital or non-digital platforms.
- Classes and classwork will be led by classroom teachers.
- Increased amounts of face-to-face live virtual instruction and access to teachers for assistance.
- School handbook and defined classroom policies will be followed for grading and work completion policies.*
- Internet hotspots will be available and a list of locations provided to families/students via various social media platforms and TXTwire.
- Google Classroom (Grades 3-12) and SeeSaw (Grades K-2) will function as the central hub for all learning activities.



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*additional absence days are available if COVID-19 related.
Communicate with school administration directly

Classroom-Specific Guidelines:

- Teachers will strive to make every effort to follow Health Department protocols.
- Teacher classroom locations may be changed to accommodate classes sizes and to ensure social distancing per state and federal guidelines.
- Students are still expected to sit in their assigned seats.
- Teachers will implement seating charts in each classroom as is traditionally done

*Current to this document, class seating will distance as much as possible within each classroom



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Hallway/Passing Period Guidelines:

- School schedule will allow for extended passing periods (5 min) to allow students sufficient time to meet hygiene protocols while practicing social distancing
- Face Coverings will be voluntary while in the buildings.
- Students are still encouraged to wash hands often
- School Staff will adhere to the latest information regarding social distancing
- Larger spaces (Gym, Cafeteria) will be available in the morning for socializing while following social distancing protocols.



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Teachers/Staff Guidelines:

- Staff will follow approved safety protocols.
- Staff will monitor own health and take the necessary precautions
- Teachers will receive training/instruction on safety protocols when/if they change per the CDC, Ripley County Health Department or Indiana Department of Education.



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Food Service Guidelines:

- Cafeteria seating will be reduced. Additional lunch periods and/or additional seating areas will be utilized.
- All servers will wear PPE and have additional barriers installed.
- Students are still encouraged to utilize EasyPay or a paper check to deposit money into their accounts. It is preferred that cash not be accepted **in the lunch line** on a daily basis.
- Food brought from home should include all utensils if possible.
- Pre-packaged portions may be utilized.



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Activities, Athletics, Extra-Curriculars:

- Activities, Athletics and Extracurricular Activities will follow the guidelines provided by the IHSAA, IN-CLASS, ISSMA and other governing organizations.



Indiana's Considerations for
Learning and Safe Schools
IN-CLASS



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Maintenance Guidelines:

- JCD Maintenance Staff will continue to clean, sanitize and disinfect all classrooms and common areas on a daily basis using approved EPA chemicals. We have the ability to completely disinfect a room within 10 minutes.
- Common areas and restrooms will continue to be disinfected multiple times each day.
- Additional time during passing periods will allow for hand-washing.
- Signs and other items promoting social distancing will be readily visible in all buildings.
- Non-essential guests may be restricted from entering the buildings.



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Transportation Guidelines:

- JCD continues to encourage families to walk or bike to school, bring students by car or carpool with other students.
- JCD will provide transportation as normal, but social distancing is not physically possible on a school bus.
- Buses will be cleaned and disinfected regularly.
- Drivers and monitors will wear facial coverings.
- Seating will be assigned and attendance taken.
- When possible, windows will be lowered.



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Before Leaving Home:

- All students, faculty, staff members should complete a daily self screening prior to leaving for school*. This includes the monitoring of any of the following symptoms:
 - Fever of 100.4 degrees or higher
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Repeated shaking with chills
 - Muscle Pain
 - Headaches
 - Sore throats
 - New loss of taste or smell
- Students, faculty and staff members should wash hands for 20 seconds.



*Per guidance from the CDC and local health department

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Before Leaving Home:

- Parents should inform the school principal / attendance officer if a student is experiencing symptoms related to COVID-19 and the student should not report to school.
- Please contact your medical provider to rule out COVID-19.
- Students should be symptom free for 72 hours before returning to school OR have a negative test result.



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Social-Emotional Learning Needs:

At Jac-Cen-Del we understand that school is a place of emotional comfort for many of our students. As such, we take pride in providing students the supportive learning environment they need to succeed. We provide:

- Weekly Social-Emotional/Equitable Access lessons and supports.
- Daily Homeroom (HS - Achieve) period with consistent staff contact.
- Students have access to counseling staff and administration as needed.
- Direct Instruction in strategies and opportunities to decrease student anxiety and stress.
- Professional Development on Trauma Informed Care will be provided to all staff.
- IDOE SEL Re-Entry Roadmap will guide our approach to meeting the needs of our students.



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Special Education:

- Special Education Teachers will connect with families to discuss individual student needs, communicate educational preferences, and to discuss any need for a case conference at the beginning of the school year.
- Special Education teachers will provide specifically designed instruction and services through inclusionary and small group instruction to meet a student's IEP needs.
- Teacher teams will monitor student responses to specifically designed instruction and make additional recommendations as needed.
- All related services will be provided for students in accordance with the student's IEP.



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