



www.jaccendel.k12.in.us

JAC-CEN-DEL COMMUNITY SCHOOLS

EVERY CHILD EVERY CHANCE EVERY DAY

CENTRAL OFFICE

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HIGH SCHOOL / ATHLETICS

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ELEMENTARY SCHOOL

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Tuesday, Nov. 29, 2022

Dear Parents/Guardians:

Our number one priority is to keep your child safe. We are constantly evaluating and re-evaluating our procedures and processes to ensure the safest environment possible. We are going to make a few changes with our car line procedures.

Each family will receive two complimentary car tags. You can share these with whomever picks up your child/ren. Display a car tag in the front window when picking up kids. This tag will have all kids' names on it so that any staff member helping with the car line will know what kids should be going in that vehicle.

Place your car tag in the front window so it can be seen. If you do not have the car tag in the window, you will pull over to a designated spot to wait for buses to leave. Then you will pull around to the front of the building to sign the child/ren out in the office. We know this will be an inconvenience, but we are hoping that you understand it is for the safety of your child/ren. Our staff doesn't always know some of the people that pick up students if they are not the usual people.

We have done our research and know that several surrounding schools have been using a system similar as well. We would like to do a trial run starting in December to prepare to go full fledged when we come back in January from Christmas break. This will help everyone get adjusted to using the tags and the new procedures for not having a tag.

We understand that there are very last minute changes. We will still be able to work with you to get notes for last minute changes.

We will be handing out tags in the car line this Thursday, Dec. 1 and Friday, Dec. 2. We will send tags home with the rest of the students as well on Thursday. Be sure to ask your child for the tags.

There may be some tweaking that needs to happen as we deploy. Please be patient and understanding as we are doing this for the best interest of your children!

Thank you,
JCDE Staff