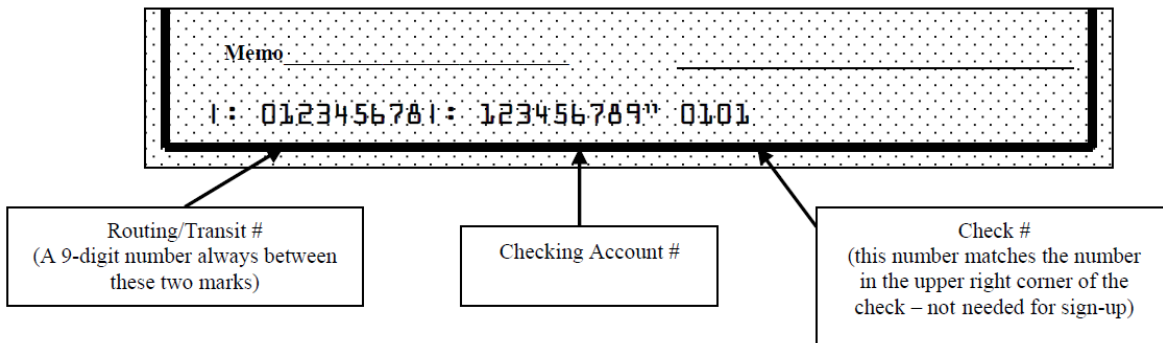


Employee Direct Deposit Enrollment Form

To enroll in full service direct deposit, simply fill out this form and return to the central office. Attach a voided check for your account. Ask your bank to give you the Routing/ Transit Number for your account. It isn't always the same as the number on a savings deposit slip. This will help ensure that you are paid correctly.

Below is a sample check MICR line, detailing where the information necessary to complete this form can be found.



ACCOUNT INFORMATION

1. Bank Name / City / State: _____
Routing Transit #: _____ Account #: _____
 Checking Savings

This authorization is to remain in full force and effect until SCHOOL has received written notification from employee to terminate in a reasonable opportunity to act on it.

Employee Name: _____ Employee ID #: _____
Employee Signature: _____ Date: _____

All payroll check ledgers are delivered to each school. If you would like to view your stub for the week, you can contact the office at your school.